



WATER SERVICE INFORMATION SHEET			
<i>Name:</i>		<i>Date:</i>	
<i>Service Address:</i>		<i>Home Phone Number:</i>	
<i>Mailing Address:</i>		<i>Work Phone:</i>	
<i>Emergency Contact Name:</i>		<i>Emergency Phone Number:</i>	
<i>Drivers License #</i>		<i>DOB</i>	
<i>Residential Service: <input type="checkbox"/> Bulk Water <input type="checkbox"/></i> <i>Poly Cart \$30.00 <input type="checkbox"/> Additional Poly Cart \$50.00 <input type="checkbox"/></i> <i>OSCL Poly Cart \$40.00 <input type="checkbox"/></i>			
<i>Commercial Service <input type="checkbox"/></i> <i>Dumpster sizes and prices available upon request.</i>			
<i>Is anyone living in the household currently on oxygen treatments for any physical problem? <input type="checkbox"/>Yes <input type="checkbox"/>No</i>			
LANDLORD INFORMATION			
<i>Name:</i>		<i>Home Phone Number:</i>	
<i>Address:</i>		<i>Work Phone Number:</i>	
PLEASE DO NOT WRITE BELOW THIS LINE			
<i>Account #:</i>	<i>Deposit Date:</i> / /	<i>Deposit Amount:</i> \$	<i>Check #:</i>
<i>Meter Reading:</i>	<i>Meter #:</i>	<i>Poly Cart Inv #:</i>	
<i>Route #</i>	<i>Reading Sequence</i>	<input type="checkbox"/> <i>Computer New</i> <input type="checkbox"/> <i>Turn on fee</i> <input type="checkbox"/> <i>Deposit</i> <input type="checkbox"/> <i>Rolodexes</i> <input type="checkbox"/> <i>File Folder</i> <input type="checkbox"/> <i>911 List</i> <input type="checkbox"/> <i>Poly Cart</i> <input type="checkbox"/> <i>Turn on</i>	
FOR FINAL BILLS			
<i>Deposit applied to bill:</i> \$	<i>CWD Check #:</i>	<i>Date</i>	<i>Forwarding Address:</i>
<i>Deposit ret'd to customer:</i> \$	<i>CWD Check #:</i>	<i>Date</i>	

WATER SERVICE AGREEMENT

The following is a list of criteria that will be met by the City of Savoy upon deposit and the customer's adherence to what is expected and required:

- 1. The customer shall receive uninterrupted water service from the city except in extreme emergencies.
- 2. The customer shall receive the highest quality water the City of Savoy can produce.
- 3. The customer shall receive routine trash pick-up every Wednesday morning, must be bagged and placed at curbside by 7:00 a.m.

WATER SERVICE AGREEMENT CONTINUED

The following is a list of expectations and requirements to receive uninterrupted service from the City of Savoy water/sewer system:

- 1. A deposit of \$150.00 is required to be **paid in full** before the time of connection or at the time of connection of services.
- 2. If a customer has had a disconnection of service for non-payment for two consecutive months, the customer must put up an additional \$100.00 deposit plus the outstanding bill before service can be reestablished.
- 3. A non-returnable \$25.00 turn on fee will be on the first bill. Any individual customer opening a secondary water account and having a good pay record the previous year shall be responsible only for a \$25.00 turn on fee and no deposit shall be required. -- this does not apply to corporate ownership.
- 4. The water deposit may be refunded to the customers account after timely payments of two (2) years, when requested by the customer **in writing**.
- 5. Water bills are due and payable by the 10th of each month. If the bill is not paid by the 10th of the month, a \$10.00 late penalty will be charged. If the bill is not paid by the 20th of the month, a disconnect notice will be placed on the door at the service address and a \$10.00 fee for the disconnect notice will be charged. If the full amount on the disconnect notice is not paid by the date stated on the door hanger/disconnect notice, the water will be disconnected and an additional \$15.00 charge will result for the disconnection of the service. If service disconnected for two consecutive months refer to #2.
- 6. All mobile units or structures must have individual metered water, sewer connections and taps unless special permission is granted by the City Council with the exception for vacationers allowed for a two (2) week period. No mobile unit may be connected to any existing residential or commercial service.
- 7. Anyone who tampers with water meter and/or needing emergency attention from Public Works Department will be charged a minimum \$200.00 fee for emergency maintenance.
- 8. A water cut-off valve will be required when 50% remodeling of dwelling is done. Valve will be placed no more than two feet from meter on customer side of meter.

Any person who does not keep the conditions of the above stated service agreement, or continue any violation of this agreement beyond the time limit provided for in the notice given (pursuant above statement on mobile units) shall be guilty of a misdemeanor and upon conviction will be punishable by a fine of not more than \$2,000.00 for each act of violation and for each day of violation. Each day in which any such violation shall continue shall be deemed a separate offense. In addition, the City has Ordinances for building or adding on. Please contact the City before you make any changes to your property.

I have read and do understand the conditions of the above service agreement and do hereby agree to abide by it.

Signature of Customer Date

CONFIDENTIALITY STATEMENT

All information (excluding SS#'s, DL#'s and Birthdates) are public information and subject to disclosure if asked for. Please mark and sign below as to your preference.

I request that my information be with-held. _____

I release my information as public information. _____

Signature _____ Date _____